

# **Report to the Cabinet**



**Epping Forest  
District Council**

**Report reference: C/031/2006-07.**

**Date of meeting: 4 September 2006.**

**Portfolio: Finance, Performance Management and Corporate Support Services.**

**Subject: Work Experience Policy.**

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**Democratic Services Officer: Gary Woodhall (01992 – 56 4470).**

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## **Recommendations:**

**That, as recommended by the Joint Consultative Committee, the Work Experience Policy be agreed.**

## **Report:**

1. The Council has a longstanding commitment to the provision of work experience placements to students of all ages. Over the years, many placements have been offered and this has sometimes led to students attaining permanent positions within the Authority. Recently it has become clear that there is a need for common standards to apply across the Council, and for the expectations on students, and managers offering placements to be clear. Equally, the issue of child protection for under 18 year old students must be addressed. The policy set out at appendix 1 seeks to address these issues, providing a corporate framework.

## **Statement in support of recommended action:**

2. To ensure that the Council has a clear policy with regards to the provision of work experience to local students.

## **Options for action:**

3. To not agree and implement the policy.

## **Consultation undertaken:**

4. Joint Consultative Committee.

## **Resource implications:**

**Budget provision:** Within existing resources.

**Personnel:** Within existing resources.

**Land:** None.

**Community Plan/BVPP reference:** N/A.

**Relevant statutory powers:** N/A.

**Background papers:** File papers in Human Resources.

**Environmental/Human Rights Act/Crime and Disorder Act Implications:** N/A.

**Key Decision reference (if required):** N/A.